



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 21001:2018 Certified



Criterion 6 - Governance, Leadership and Management

Key Indicator - 6.3 Faculty Empowerment Strategies

QIM 6.3.1 - The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression (6)

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Appraisal form

1.1 Sample Faculty appraisal form



Thakur Educational Trust's (Regd.)
THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
ISO 21001:2018 Certified



Annual Performance Appraisal Report
(Assistant Professor Stage I and Stage II)

As per CAS 2018

(To be submitted at the end of every academic year)

Academic Year 2022-2023

(Information provided should pertain to the academic year referred above)

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters): VAQAR ATHAR BUBERE
2. Father's Name/Mother's Name: ATHAR AKBAR BUBERE
3. Date and Place of Birth: 02/01/1986
4. Sex: MALE
5. Marital Status: MARRIED
6. Nationality: INDIAN
7. Department: B.M.S.
8. Current Designation and Academic Level: ASST. PROFESSOR
9. Date of last Appointment/Promotion: 01/06/2023
10. Category (SC/ST/OBC/PWD/General): GENERAL
11. Address for Correspondence (with Pin Code): 74/1, SAUDAGAR MOHALLA, NEAR DOKLA MASJID, BHIWANDI, DIST- THANE – 421308
12. Address: 74/1, SAUDAGAR MOHALLA, NEAR DOKLA MASJID, BHIWANDI, DIST- THANE – 421308
Telephone No.: 9833038898
Mobile No.: 9833038898
13. Permanent Address (with Pin code), in case different from SI.No.11: SAME AS ABOVE

14. Academic Qualifications:

Examination	Name of Exam	University	Year of Passing	Percentage of Marks obtained	Division/ Class/ Grade	Main Subjects
Graduation	B.COM	University of Mumbai	2006-2007	60.0%	A	Accountancy
Post-Graduation	M.M.S.	University of Mumbai	2009-2011	69.00%	A	Operations Management
Other Examinations, if any	UGC NET		2013			Management

15. Research Degree (s) NA

Degrees	Name of the University	Title of dissertation/thesis	Date of submission	Date of award
M.Phil.				
Ph.D/D.Phil.				
D.Sc/D.Lit.				

16. Courses taught at various levels during the academic year (Name the course giving details):

a) Undergraduate: S.Y.B.M.S. – Production & Total Quality Management, T.Y.B.M.S. – Operations Research, International Finance and Project Management.

b) Postgraduate: NA

17. Field of Specialization under the Subject/Discipline: S.Y.B.M.S. – Production & Total Quality Management, T.Y.B.M.S. – Operations Research, International Finance and Project Management.

18. Details of Course/Programmes/Workshop/MOOCs attended or completed. Production and Operations Management

17.1 Details of refresher/orientation course/research methodology/workshop/syllabus up-gradation/teaching-learning-evaluation/technology programmes/Faculty Development Programme NA

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	To	

17.2 MOOCs completed with e-verification - NA

S.No.	Details of MOOC	Subject	Certification providing agency	Date of certification	Level (UG/PG/Other)	E-certification no.

17.3 Contribution towards development of e-content/MOOCs in 4-quadrants - NA

S.No.	Details of E-contents/MOOCs in 4-quadrants	Quadrants developed	No. Of Modules	Course	Sponsoring Agency	Year	Level (UG/PG/Other)

17.4 Contribution towards conduct of MOOCs - NA

S.No.	Details of MOOC	Subject	Sponsoring agency	Level (UG/PG/Other)	E-certification no.



PART-B: ACADEMIC PERFORMANCE ASSESSMENT

(Please refer to "Detailed Guidelines" for completing Part B)

**SECTION B.1:
 TEACHING, LEARNING, EVALUATION RELATED ACTIVITIES**

1. Teaching Activity (Details of Lectures, Tutorials, Practicals, and other teaching related activities)
 Grading Criteria:

1. 80% & above – Good
2. Below 80% but 70% & above – Satisfactory
3. Less than 70% - Not Satisfactory

S.No.	Year/ Semester	Course/ paper	Level (PG/UG)	Teaching Mode	Lectures/ Tutorials/Practicals/ Other related activities		% of Assigned Classes Taught
					Classes Assigned	Classes Taught	
1	IV	Production & Total Quality Managem ent	UG	Classroom Discussion	48	48	100%
2	VI	Operations Managem ent	UG	Classroom Discussion	48	48	100%
3	VI	Internation al Finance	UG	Classroom Discussion	48	48	100%
4	VI	Project Managem ent	UG	Classroom Discussion	48	48	100%
Grading							



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**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

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Section B.2

ADMINISTRATIVE SUPPORT, PARTICIPATION IN STUDENT'S CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES, PERSONAL DEVELOPMENT RELATED TO TEACHING AND RESEARCH ACTIVITIES.

2. Student related activities/Research Activities

Grading criteria:

Good – Involved in at least 3

activities Satisfactory – 1-2 activities

Not-satisfactory – Not involved/undertaken any of the activities

(a) Administrative responsibilities such as Head.

Chairperson/Dean/Director/Coordinator, Warden etc.

S.No.	Nature of Activity	Designation	Institution/Department	Period	
				From	To
1					

(b) Examination and evaluation duties assigned by the college/university or attending the examination paper evaluation.

S.No.	Nature of Activity	Designation	Institution/Department	Period	
1	Exam Supervision	Junior Supervisor	B.M.S.	From	To

(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

S.No.	Nature of Activity	Level (UG/PG)	Institution/Department	Period	
				From	To

(d) Organising seminars/conferences/workshops, other college/university activities. : NA

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	To	

(e) Evidence of actively involved in guiding Ph.D students. : NA

Level of Guidance	Registered	Thesis/Dissertation Submitted	Degree Awarded

(f) Conducting minor or major research project sponsored by national or international agencies. : NA

S.No.	Title	Period		Major/Minor	Sponsoring/Organising Agency
		From	To		

(g) At least one single or joint publication in peer-reviewed or UGC list of Journals. : NA

S.No.	Title of the	Journal Name	Year	Vol. No.	Page No.	ISSN No.	Impact Factor	Whether SCOPUS Indexed	Authorship	Reference number of UGC-
	paper									CARE List

Note:

Impact factor to be determined as per Thomson Reuters list

The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

OVERALL GRADING FOR B.2

No. Of Activities covered*	
Overall grading	

*Note:

Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents as per requirement)

APAR as per CAS 2018 (Assistant Professor)

Page 5 of 8

SUMMARY OF GRADING FOR THE ACADEMIC YEAR

S.No.	Activity	Section	Gradation (To be given/verified by HoD)
1.	Teaching Activity	B.1	
2.	Student Related/Research Activity	B.2	

Overall Grading for the Academic Year for the Section B.1 and B.2* _____

*Note: Overall Grading for the Academic Year is to be defined as follows:

Good: Good in teaching and satisfactory or good in activity in Section B.2 Or

Satisfactory: Satisfactory in teaching and good or satisfactory in activity in Section B.2.

Not Satisfactory: If neither good nor satisfactory in overall grading

APAR as per CAS 2018 (Assistant Professor)

Page 6 of 8

PART-C: OTHER RELEVANT INFORMATION

- (a) Membership/Fellowship of Learned bodies/Societies: **NA**
- (b) Literary, cultural or other activities (e.g. attainment in sports etc.) in which the applicant is interested and distinctions obtained: **NA**

- (c) Please give details of any other credential, significant contributions, awards received, responsibilities, etc. Not mentioned earlier. **NA**

- (d) Future Plans (In approximately 150 words):

LIST OF ENCLOSURES: *(Please attach self-certified copies of certificates, sanction orders, papers, etc. Wherever necessary)*

- | | |
|-----|-----|
| 1. | 11. |
| 2. | 12. |
| 3. | 13. |
| 4. | 14. |
| 5. | 15. |
| 6. | 16. |
| 7. | 17. |
| 8. | 18. |
| 9. | 19. |
| 10. | 20. |



PART-D – DECLARATION

I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.

Date:

Place:

Signature & Designation of the Applicant

Certified that.....has been working as
in this Department since.....

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

The gradations have been verified on the basis of the performance of the applicant and the credentials/documents provided and enclosed herewith by the applicant.

Head of the Department/Centre



Rsingh L
 Principal



Annual Performance Appraisal Report
(Assistant Professor Stage I and Stage II)

As per CAS 2018

(To be submitted at the end of every academic year)

Academic Year 2022-2023

(Information provided should pertain to the academic year referred above)

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters): PRASHANT PRAKASH KAMBLE
2. Father's Name/Mother's Name: PRAKASH SHANKAR KAMBLE
3. Date and Place of Birth: 16/12/1990
4. Sex: MALE
5. Marital Status: UNMARRIED
6. Nationality: INDIAN
7. Department: BAMMC
8. Current Designation and Academic Level: PROGRAM CORDINATOR
9. Date of last Appointment/Promotion: 01/06/2023
10. Category (SC/ST/OBC/PWD/General): GENERAL
11. Address for Correspondence (with Pin Code): 112/B, JAI BHAVANI APT. YESUBAI COMPOUND, BEHIND GANESH TEMPLE, V S ROAD, VIRAR (E) – 401305.
12. Address: 112/B, JAI BHAVANI APT. YESUBAI COMPOUND, BEHIND GANESH TEMPLE, V S ROAD, VIRAR (E) – 401305.
Telephone No.: 7030699307
Mobile No.: 7030699307
13. Permanent Address (with Pin code), in case different from SI.No.11: SAME AS ABOVE

14. Academic Qualifications:

Examination	Name of Exam	University	Year of Passing	Percentage of Marks obtained	Division/ Class/ Grade	Main Subjects
Graduation	BAMMC	University of Mumbai	2013-2014	59.8%	B	Advertising
Post-Graduation	MACJ	University of Mumbai	2020-2021	51.88%	B	Journalism
Other Examinations, if any	UGC NET	NTA	2021			Mass Communication

15. Research Degree (s) **NA**

Degrees	Name of the University	Title of dissertation/thesis	Date of submission	Date of award
M.Phil.				
Ph.D/D.Phil.				
D.Sc/D.Lit.				

16. Courses taught at various levels during the academic year (Name the course giving details):

a) Undergraduate: FYBAMMC – Visual Communication, SYBAMMC – Introduction to Photography, Mass Media Research, TYBAMMC – Advertising and Marketing Research, Media Planning and Buying.

b) Postgraduate: **NA**

17. Field of Specialization under the Subject/Discipline: FYBAMMC – Visual Communication, SYBAMMC – Introduction to Photography, Mass Media Research, TYBAMMC – Advertising and Marketing Research, Media Planning and Buying.

18. Details of Course/Programmes/Workshop/MOOCs attended or completed. NA

17.1 Details of refresher/orientation course/research methodology/workshop/syllabus up-gradation/teaching-learning-evaluation/technology programmes/Faculty Development Programme NA

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	To	

17.2 MOOCs completed with e-verification - NA

S.No.	Details of MOOC	Subject	Certification providing agency	Date of certification	Level (UG/PG/Other)	E-certification no.

17.3 Contribution towards development of e-content/MOOCs in 4-quadrants - NA

S.No.	Details of E-contents/MOOCs in 4-quadrants	Quadrants developed	No. Of Modules	Course	Sponsoring Agency	Year	Level (UG/PG/Other)

17.4 Contribution towards conduct of MOOCs - NA

S.No.	Details of MOOC	Subject	Sponsoring agency	Level (UG/PG/Other)	E-certification no.

PART-B: ACADEMIC PERFORMANCE ASSESSMENT

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3. Less than 70% - Not Satisfactory

S.No.	Year/ Semester	Course/ paper	Level (PG/UG)	Teaching Mode	Lectures/ Tutorials/Practicals/ Other related activities		% of Assigned Classes Taught
					Classes Assigned	Classes Taught	
1	I	Visual Communic ation	UG	Classroom Dicussion	48	48	100%
2	II	Introductio n to Journalism	UG	Classroom Dicussion	48	48	100%
3	III	Introductio n to Photograp hy	UG	Practical Sessions	36	36	100%
4	III	Electronic Media I	UG	Practical Sessions	36	36	100%
5	IV	Mass Media Research	UG	Classroom Dicussion	48	48	100%
6	IV	Electronic Media II	UG	Classroom Dicussion	36	36	100%
7	V	Advertisin g and Marketing Research	UG	Classroom Dicussion	48	48	100%
8	VI	Media Planning and Buying	UG	Classroom Dicussion	48	48	100%
Grading							

Section B.2**ADMINISTRATIVE SUPPORT, PARTICIPATION IN STUDENT'S CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES, PERSONAL DEVELOPMENT RELATED TO TEACHING AND RESEARCH ACTIVITIES.**

2. Student related activities/Research Activities

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Satisfactory – 1-2 activities

Not-satisfactory – Not involved/undertaken any of the activities

(a) Administrative responsibilities such as Head. Chairperson/Dean/Director/Coordinator, Warden etc.

S.No.	Nature of Activity	Designation	Institution/Department	Period	
				From	To
1	Coordination in among the department	Coordinator	BAMMC		

(b) Examination and evaluation duties assigned by the college/university or attending the examination paper evaluation.

S.No.	Nature of Activity	Designation	Institution/Department	Period	
				From	To
1	Exam Supervision	Junior Supervisor	BAMMC		

(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

S.No.	Nature of Activity	Level (UG/PG)	Institution/Department	Period	
				From	To
1	Photography Exhibition	UG	BAMMC		
2	Intercollegiate Event	UG	BAMMC		

(d) Organising seminars/conferences/workshops, other college/university activities. : NA

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	To	

(e) Evidence of actively involved in guiding Ph.D students. : **NA**

Level of Guidance	Registered	Thesis/Dissertation Submitted	Degree Awarded
Ph.d			

(f) Conducting minor or major research project sponsored by national or international agencies. : **NA**

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		From	To		

(g) At least one single or joint publication in peer-reviewed or UGC list of Journals. : **NA**

S.No.	Title of the	Journal Name	Year	Vol. No.	Page No.	ISSN No.	Impact Factor	Whether SCOPUS Indexed	Authorship	Reference number of UGC-CARE List
	paper									

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Impact factor to be determined as per Thomson Reuters list

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- For more than two Authors:
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 - Joint Author

OVERALL GRADING FOR B.2

No. Of Activities covered*	
Overall grading	

*Note:

Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents as per requirement)

APAR as per CAS 2018 (Assistant Professor)

Page 5 of 8

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| 9. | 19. |
| 10. | 20. |

PART-D – DECLARATION

I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.

Date:

Place:

Signature & Designation of the Applicant

Certified that.....has been working as
.....in this Department since.....

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

The gradations have been verified on the basis of the performance of the applicant and the credentials/documents provided and enclosed herewith by the applicant.

Head of the Department/Centre

APAR as per CAS 2018 (Assistant Professor)


Page 8 of 8

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Rsingh
Principal

Individual Record

	Thakur Ramnarayan College of Arts & Commerce		Doc. Ref. :-	TRCAC/EOMS/PM/02
	Procedure Manual (PM) Part IV Forms and Formats		Issue No. :-	01
			Issue Date :-	01/11/2020
Section	Page	Title	Revision	Rev. Date
IP-02/15	Page 1 of 5	Individual Record	A	01/11/2020

(Institute name and logo)

TRCAC/IP/02/FRM/15

Revision: A

Individual Record

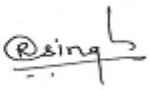
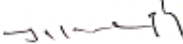
Academic Year _____

1. Co-curricular/Extra- curricular/Extension Activities Attended

Date	Event	Organising Agency	Venue

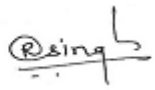
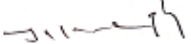
2. Co-curricular/Extra- curricular/Extension Activities Organised


Date	Event	Organising Agency	Venue

Issued By: Principal 	Approved By: Secretary 
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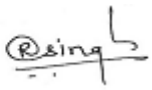
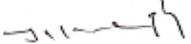
Section	Page	Title	Revision	Rev. Date
IP-02/15	Page 2 of 5	Individual Record	A	01/11/2020


Issued By: Principal 	Approved By: Secretary 
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	Thakur Ramnarayan College of Arts & Commerce		Doc. Ref. :- TRCAC/EOMS/PM/02	
	Procedure Manual (PM) Part IV Forms and Formats		Issue No. :- 01 Issue Date :- 01/11/2020	
Section IP-02/15	Page Page 3 of 5	Title Individual Record	Revision A	Rev. Date 01/11/2020

3. Leave Record

Date	Type of Leave	Reason	Details of Documents Submitted

Issued By: Principal 	Approved By: Secretary 
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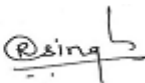

	Thakur Ramnarayan College of Arts & Commerce		Doc. Ref. :-	TRCAC/EOMS/PM/0
	Procedure Manual (PM) Part IV Forms and Formats		Issue No. :-	01
			Issue Date :-	01/11/2020
Section	Page	Title	Revision	Rev. Date
IP-02/15	Page 4 of 5	Individual Record	A	01/11/2020


4. Paper Setting Record

Examination	Course	Class	Date

5. Paper Assessment Record

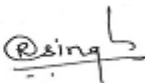

Examination	Course	Class	Date

Issued By: Principal 	Approved By: Secretary 
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	Thakur Ramnarayan College of Arts & Commerce		Doc. Ref. :-	TRCAC/EOMS/PM/02
	Procedure Manual (PM) Part IV Forms and Formats		Issue No. :-	01
			Issue Date :-	01/11/2020
Section	Page	Title	Revision	Rev. Date
IP-02/15	Page 5 of 5	Individual Record	A	01/11/2020

Signature of Faculty

Date:

Issued By: Principal 	Approved By: Secretary 
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Sample of Individual Record



TRCAC/IP/02/FRM/15

INDIVIDUAL RECORD

Revision: A

Academic Year: 2022 - 23

1. Co-curricular/Extra- curricular/Extension Activities Attended

Date	Event	Organising Agency	Venue
20-12-22 and 21-12-22	Solasta 2.0	CEEP	College campus
10-12-22	Human Rights	CEEP	College campus
10-12-22	Human Rights	NSS	College campus
26-11-22	Constitution Day	NSS	College campus
16-12-22 and 17-12-22	Kridangan	Sports Committee	Gymkhana
25-11-22	Self defence workshop	WDC	College campus
19-11-22	International Mens day	WDC	College campus
11-02-23	NET SET Paper-I Guidance Session	IQAC	College campus
06-03-23 to 12-03-23	5 Days workshop on "An Art & Science of Research"	RDC	College campus
15-03-23 and 16-03-23	Darbaar	BAMMC/CEEP	College campus
06-09-23	Training session with Prajesh Sir	TLP	College campus

2. Co-curricular/Extra- curricular/Extension Activities Organised

Date	Event	Organising Agency	Venue
28.1.23	Parents Teacher Meeting for TYBSc(CS) students	TLP	Room 202
30.1.23	Training session of TYBSCIT and TYBSCCS students on "Networking Concepts"	PHE	Seminar Hall
25.3.23	Guidance session for MCA CET 2023 for TYBSc(IT) & TYBSc(CS) Students	PHE	Lab 203
Dec-2022 to May-2023	Mentoring session for TYBSc(CS) students	TLP	Lab 203
29.3.23	Remedial lecture for SYBSCCS SEM III DS ATKT EXAM	B.Sc.(C.S.)	Room 204
1.4.23	Providing Unit wise Exam question bank to the students of SYBSCCS, TYBSCCS, TYBSCIT	B.Sc.(C.S.)	-
3.5.23	LMR session for TYBSCCS and TYBSCIT before SEM VI EXAM	B.Sc.(C.S.)	Online meet
31.3.23	Revision lecture for SYBSCCS students	B.Sc.(C.S.)	Room 201

3. Leave Record

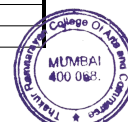
Date	Type of Leave	Reason	Details of Documents Submitted
28.11.23 to 29.11.23	Casual leave	Personal work	Leave form
4.2.23	Casual leave	GATE 2023 EXAM	Leave form
27.2.23	Half Day leave	Personal work	Leave form
2.3.23 to 4.3.23	Casual leave	Personal work	Leave form

4. Paper Setting Record

Examination	Course	Class	Date
IA-I	IOT Technologies	SYBSc(CS)	11/01/2023
IA-I	Information Retrieval	TYBSc(CS)	18/01/2023
IA-I	Business Intelligence	TYBSc(IT)	18/01/2023
IA-I (NSS)	IOT Technologies	SYBSc(CS)	01/02/2023
IA-II	IOT Technologies	SYBSc(CS)	24/02/2023
IA-II	Information Retrieval	TYBSc(CS)	04/03/2023
IA-II	Business Intelligence	TYBSc(IT)	04/03/2023
Sem IV Regular & ATKT	IOT Technologies	SYBSc(CS)	18/03/2023
Sem III ATKT Practical Exam	Data Structures Practical	SYBSc(CS)	24/03/2023
Sem IV Regular	IOT Technologies Practical	SYBSc(CS)	24/03/2023

5. Paper Assessment Record

Examination	Course	Class	No. of Papers Assessed
Sem V Regular Exam	Artificial Intelligence	TYBSc(IT)	31
Sem V Regular Exam	Artificial Intelligence	TYBSc(CS)	15
IA-1	IOT Technologies	SYBSc(CS)	52
IA-1	Information Retrieval	TYBSc(CS)	35
IA-1	Business Intelligence	TYBSc(IT)	50
IA-1 (NSS)	IOT Technologies	SYBSc(CS)	1
IA-II	IOT Technologies	SYBSc(CS)	50



IA-II	Information Retrieval	TYBSc(CS)	37
IA-II	Business Intelligence	TYBSc(IT)	60
Sem III ATKT	Data Structures Practical	SYBSc(CS)	5
Sem III ATKT	Data Structures	SYBSc(CS)	11
Sem IV Regular	IOT Technologies	SYBSc(CS)	51
Sem IV Regular	IOT Technologies Practical	SYBSc(CS)	51
Sem VI Regular	Information Retrieval Practical	TYBSc(CS)	37
Sem VI Regular	Business Intelligence Practical	TYBSc(IT)	60
Sem VI Regular	Information Retrieval	TYBSc(CS)	56
Sem VI Regular	Business Intelligence	TYBSc(IT)	90

Signature of Faculty
Date : 28.4.2023

Signature of HOD
Date : 28.4.2023



R. Singh
Principal

**Welfare measures for teaching
and non-teaching staff**

3.1 Employee's provident fund

3.1.1 Employee's provident fund challan



**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION)**

TRRN 3172305015537
ECR Id 88910796
LIN : 1144116504

Establishment Code & Name KDMAL1540791000 THAKUR RAMNARAYAN COLLAGE OF ARTS AND
Address : S V ROAD OPP H P PETROL PUMP, DAHISAR EAST, MUMBAI, MUMBAI SUBURBAN, MAHARASHTRA

Dues for the wage month of April 2023

Total Subscribers :	EPF 23	EPS 21	EDLI 23
Total Wages :	3,48,060	2,81,310	3,09,060

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	1,740	0	0	0	1,740
2	Employer's Share Of	13,649	0	23,439	1,549	0	38,637
3	Employee's Share Of	41,767	0	0	0	0	41,767
Grand Total : Eighty-Two Thousand One Hundred Forty-Four Rupees Only							82,144

(This is a system generated challan on 13-MAY-2023 09:50, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	82,144	
F) Total amount of uploaded ECR (D + E) (82,144	



R. Singh
Principal

3.1.2 Employee's provident fund ECR



EMPLOYEE'S PROVIDENT FUND ELECTRONIC CHALLAN CUM RETURN (ECR)

Name of Establishment	THAKUR RAMNARAYAN COLLAGE OF ARTS AND COMMERCE		
Establishment Id	KDMAL1540791000	LIN	1144116504
Wage Month	APR-2023	Return Month	MAY-2023
Contribution Rate (%)	12	ECR Type	ECR
Salary Disbursement Date	06-MAY-2023	Uploaded Date Time	13-MAY-2023 09:49
Exemption Status	Unexempted	TRRN Number	
Remarks	TRCA DEGREE- PF ECR APRIL-2023	ECR Id	88910796
Total Members	23		
Contribution and Remittance Details (In Rupees) :			
Total EPF Contribution Remitted	41,767	Total EPS Contribution Remitted	23,439
Total EPF-EPS Contribution Remitted	13,649	Total Refund Advance	0
PMRPY Upfront Benefit Details (In Rupees) :			
Total PMRPY Upfront EPF Amount	0	Total PMRPY Upfront EPS Amount	0
PMRPY benefit remarks	NA		
ABRY Upfront Benefit Details (In Rupees) :			
Total ABRY benefit Amount	Employee EPF Share	Employer EPS Share	Employer EPF Share
	0	0	0
ABRY benefit remarks	Establishment is not eligible for ABRY benefit as employee count [23] is less than required employee count of 68 from base month.		

KDMAL1540791000 / APR-2023 / 13-MAY-2023 09:49

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R. Singh
Principal

Member Details :-

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
1	101364465217	AMEYA JEETENDRA DALVI	AMEYA JEETENDRA DALVI	45,000	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
2	101917699186	ASHLESHA DATTARAM GURAV	ASHLESHA DATTARAM GURAV	24,000	15,000	0	15,000	1,800	0	1,800	0	0	-	-	-	N.A.
3	101869759752	AVINASH KUMAR ASHOK KUMAR SAROJ	AVINASH KUMAR ASHOK KUMAR SAROJ	8,333	8,333	8,333	8,333	1,000	694	306	5	0	-	-	-	N.A.
4	101513910429	BINITA KUMARI	BINITA JHA	53,167	14,500	14,500	14,500	1,740	1,208	532	0	0	-	-	-	N.A.
5	101260481005	CLARET CHANDRAKANT CHANDE	CLARET CHANDRAKANT CHANDE	20,833	12,500	12,500	12,500	1,500	1,041	459	5	0	-	-	-	N.A.
6	100776575957	DAKSHA CHOUDHARY	DAKSHA SIYARAM CHOUDHARY	40,000	40,000	15,000	15,000	4,800	1,250	550	0	0	-	-	-	N.A.
7	100590219819	DEEPIKA SARAVAGI	DEEPIKA SARAVAGI	33,833	14,500	14,500	14,500	1,740	1,208	532	1	0	-	-	-	N.A.
8	101334988523	DEVEEKA SADANANDA SHETTY	DEVEEKA SADANANDA SHETTY	27,000	13,500	13,500	13,500	1,620	1,125	495	3	0	-	-	-	N.A.
9	101477372721	HARDIK MAHESH KUMAR GORADIYA	HARDIK MAHESH KUMAR GORADIYA	36,400	14,000	14,000	14,000	1,680	1,166	514	2	0	-	-	-	N.A.
10	100576133977	MANISH VINODRAI PITHADIA	MANISH VINODRAI PITHADIA	48,333	14,500	14,500	14,500	1,740	1,208	532	1	0	-	-	-	N.A.
11	101342307034	PRACHI SHIRISH SINGH	PRACHI SHIRISH SINGH	26,500	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
12	101551502746	RAHUL MAHAKAL	RAHUL MAHAKAL	14,000	12,000	12,000	12,000	1,440	1,000	440	0	0	-	-	-	N.A.
13	101477372750	RAJIANI SANKATHA PRASAD SHUKLA	RAJIANI SANKATHA PRASAD SHUKLA	28,033	14,500	14,500	14,500	1,740	1,208	532	1	0	-	-	-	N.A.
14	101869364162	SHEETAL MANU DIXIT	SHEETAL MANU DIXIT	17,000	12,750	0	12,750	1,530	0	1,530	4	0	-	-	-	N.A.
15	101718866350	SMRITI MANGALAPRASAD DUBEY	SMRITI MANGALAPRASAD DUBEY	24,000	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
16	101483669259	SONALI DEVADIGA	SONALI KESHAV DEVADIGA	24,000	24,000	15,000	15,000	2,880	1,250	550	0	0	-	-	-	N.A.
17	100504257185	SUJAY SATYAWAN KALEKAR	SUJAY SATYAWAN KALEKAR	9,667	9,667	9,667	9,667	1,160	805	355	1	0	-	-	-	N.A.

KDMAL1540791000 / APR-2023 / 13-MAY-2023 09:49

2 / 3



Rajini L
Principal

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
18	100533566569	SUMAN DASHRATH YADAV	SUMAN DASHRATH YADAV	23,286	7,810	7,810	7,810	937	651	287	0	0	-	-	-	N.A.
19	100737382971	SUMATHI RAJKUMAR	SUMATHI RAJKUMAR	51,000	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
20	100737188663	SUMEET MAHESH RATHOD	SUMEET MAHESH RATHOD	41,400	13,500	13,500	13,500	1,620	1,125	495	3	0	-	-	-	N.A.
21	101716025698	SURAJ YADAV	SURAJ RAMESH YADAV	14,000	12,000	12,000	12,000	1,440	1,000	440	0	0	-	-	-	N.A.
22	100390247092	TEJASVINI KARANDE	TEJASVINI JAYANT KARANDE	20,000	20,000	15,000	15,000	2,400	1,250	550	0	0	-	-	-	N.A.
23	101491259438	VAAQAR ATHAR BUBARE	VAAQAR ATHAR BUBARE	35,000	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.

Note:

- 1) UANs are prefixed with Asterisk sign (*) in case AADHAAR is not seeded /unverified
- 2) EPS Contribution Remitted is prefixed with Hash sign (#) when Member's age is more than 58 years.
Please ensure that this is the case of "Deferred Pension".

PMRPY Benefit Not Given Remarks :-

ABRY Benefit Not Given Remarks :-

Reason Code	Reason Name	Reason Code	Reason Name
EC10001	ECR already filed for this member	GK10001	EPF wages are greater than or equal to 15,000/-
EC10002	Parallel Employment: ECR already filed for this	GK10002	Mismatch in EPF and EPS wages
EC10003	Benefit already availed for this member	GK10003	EPF contribution remitted is greater than due remittance
EC10004	Gross/EPF wages greater than 15,000/-	GK10004	EPS contribution remitted is greater than due remittance
EC10005	Mismatch in EPF and EPS wages	GK10005	(EPF - EPS) difference contribution remitted is greater than due
EC10006	Mismatch in Due and Remitted values	GK10006	EPS contribution remitted is greater than due remittance
EC10007	UAN Deactivated	GK10007	Aadhaar not seeded



Principal
Principal

3.1.3 Employee's provident fund payment receipt



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization
भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 12/06/2023 14:00:

Payment Confirmation Receipt

TRRN No :	3172305015573
Challan Status :	Payment Confirmed
Challan Generated On :	13-MAY-2023 10:24:36
Establishment ID :	KDMAL1540791000
Establishment Name :	THAKUR RAMNARAYAN COLLAGE OF ARTS AND COMMERCE
Challan Type :	Monthly Contribution Challan
Total Members :	29
Wage Month :	APR-2023
Total Amount (Rs) :	1,13,996
Account-1 Amount (Rs) :	82,140
Account-2 Amount (Rs) :	2,847
Account-10 Amount (Rs) :	27,294
Account-21 Amount (Rs) :	1,715
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	HDFC Bank
CRN :	240130523013394
Payment Date :	13-MAY-2023
Payment Confirmation Date :	13-MAY-2023
Total PMRPY Benefit :	0



Page 1 of 1



Principal
Principal

3.2 Faculty development programmes for dealing with mental health and stress



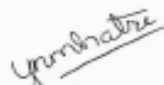


Sr. No.	Date	Topic	Resource Person's	Organization	Objective	No. of participants
1	25.07.2019	Balancing Work Life	Dr. Farooqui M.Z.	Rizvi College of Arts, Science & Commerce	Balancing Work Life and Personal life	26
2	09.03.2020	Work-Life balance	Ms. Dhanshri Patkar, Counseling Psychologist, Arts Based Therapy practitioner	Independent consultancy	Creating awareness regarding emotional well-being and maintain balance while playing dual roles professionally and personally	39
3	16.03.2020	Stress relief through Dance Movement Therapy	Ms. Pallavi Shimpi, Dance Movement Therapy Facilitator; Ms. Srishti Malik, Dance Movement Therapy Facilitator, NLP practitioner	Founder, Moving Minds, India	Awareness of mental and emotional health personally and professionally, identifying creative ways of releasing stress	51



[Signature]
PRINCIPAL

(Sample of one event of year 2019-20)

1) Notice

	<i>Thakur Educational Trust's (Regd.)</i> THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE ISO 9001:2015 Certified	S. V. Road, Dahisar (East), Mumbai - 400 068 Mob: +91 902 902 6798 • Fax: 022 - 2826 1300 E-mail: admin@iqac.org.in • Website: www.iqac.org.in	
NO. Admin/DC/058/2019-20		22/07/2019	
<u>NOTICE</u> <u>IQAC & STAFF ACADEMY</u> <u>(DC)</u>			
<p>Under Faculty Development Program, a Lecture will be delivered by Dr. Farooqui MZ, on the topic "BALANCING WORK LIFE" on Thursday, 25/07/2019 at 12.30 pm in Parliament House.</p> <p>All members Of Teaching Staff are requested to be present.</p>			
 IQAC Co-ordinator	 Staff Secretary	 PRINCIPAL	
<p><u>Copy:</u></p> <ol style="list-style-type: none">1. Staff Notice Board2. Administrative officer			
DOD: 22 th July, 2019			

2) Attendance

STAFF ACADEMY

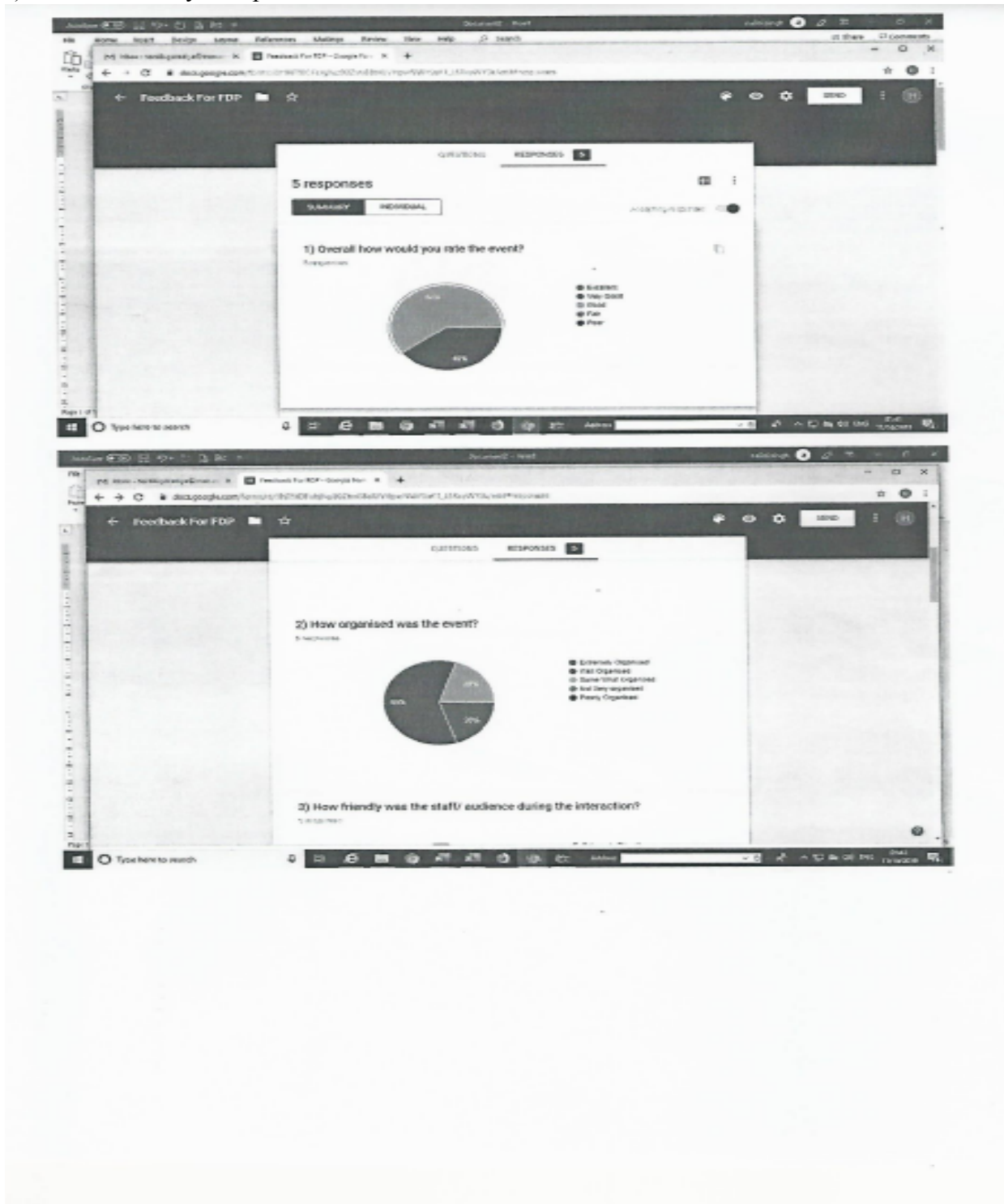
FACULTY DEVELOPMENT PROGRAM Topic: BALANCING WORK LIFE Date: 25.07.2019

NAME OF THE FACULTY	SECTION	SIGN
Hardik Gokadiya	Degree	[Signature]
Campeita pabse	Degree	[Signature]
Janisa Laloo	Degree	[Signature]
Kanchhya Rajwade	Degree	[Signature]
Shradha Melta	Degree	[Signature]
Asha Srivakumar	Degree	[Signature]
Rajani Shukla	Degree	[Signature]
Vadav Bubere	Degree	[Signature]
Dr. Mukul Bhatt	Degree	[Signature]
Sumeet Rathod	Degree	[Signature]
Khara Kamara	Degree	[Signature]
Aparna Kulkarni	Degree	[Signature]
Yashashree mhatre	Degree	[Signature]
Charan Chhagan	Degree	[Signature]
Asha Dhote	Degree	[Signature]
Amlan Shaikh	Degree + Junior	[Signature]
Sipansita Bamerjee	Degree	[Signature]
Saba Khan	Degree	[Signature]
Morgan Kharg	TRCL	[Signature]
Umsiladevi Chauhan	TRCL	[Signature]
Subhash P. Pathak	TRCL	[Signature]
Hassana Quadri	TRCL	[Signature]
Smriti Sanyal	TRCL	[Signature]
Pranjali Gacliya	Degree	[Signature]
Prachi Singh	Degree	[Signature]
Gayatri Bakhtra	Degree	[Signature]

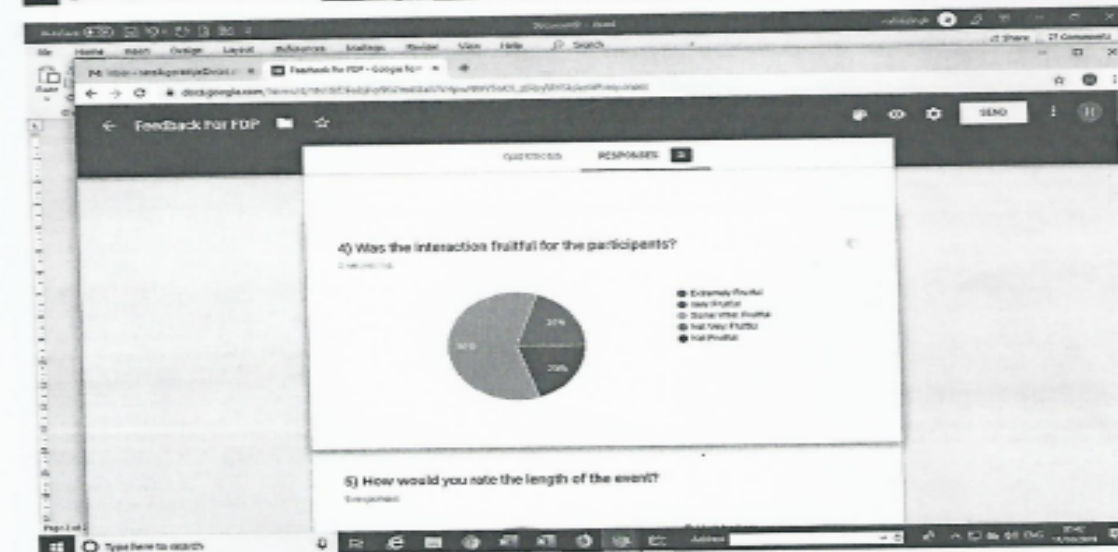
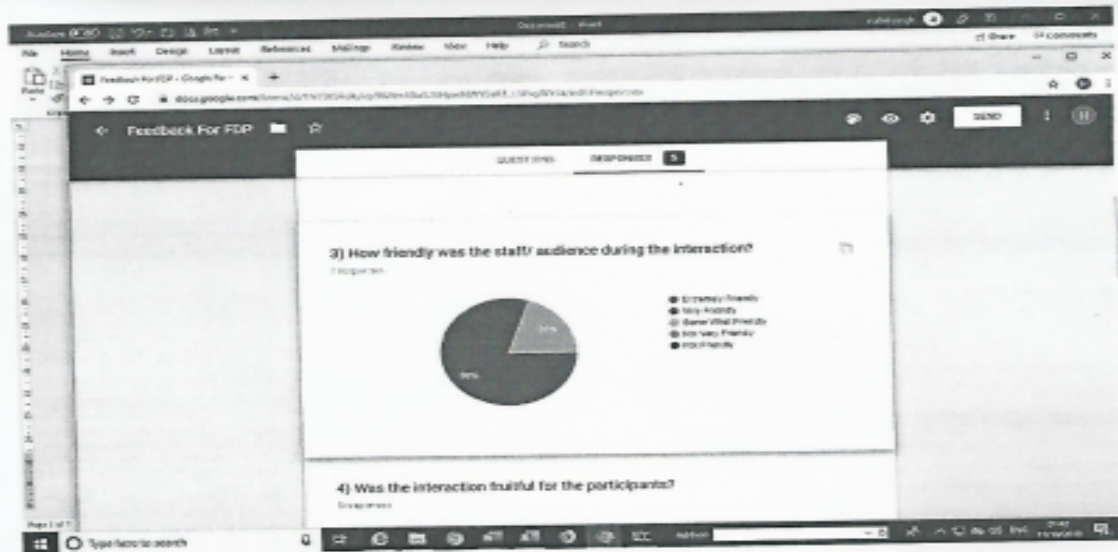


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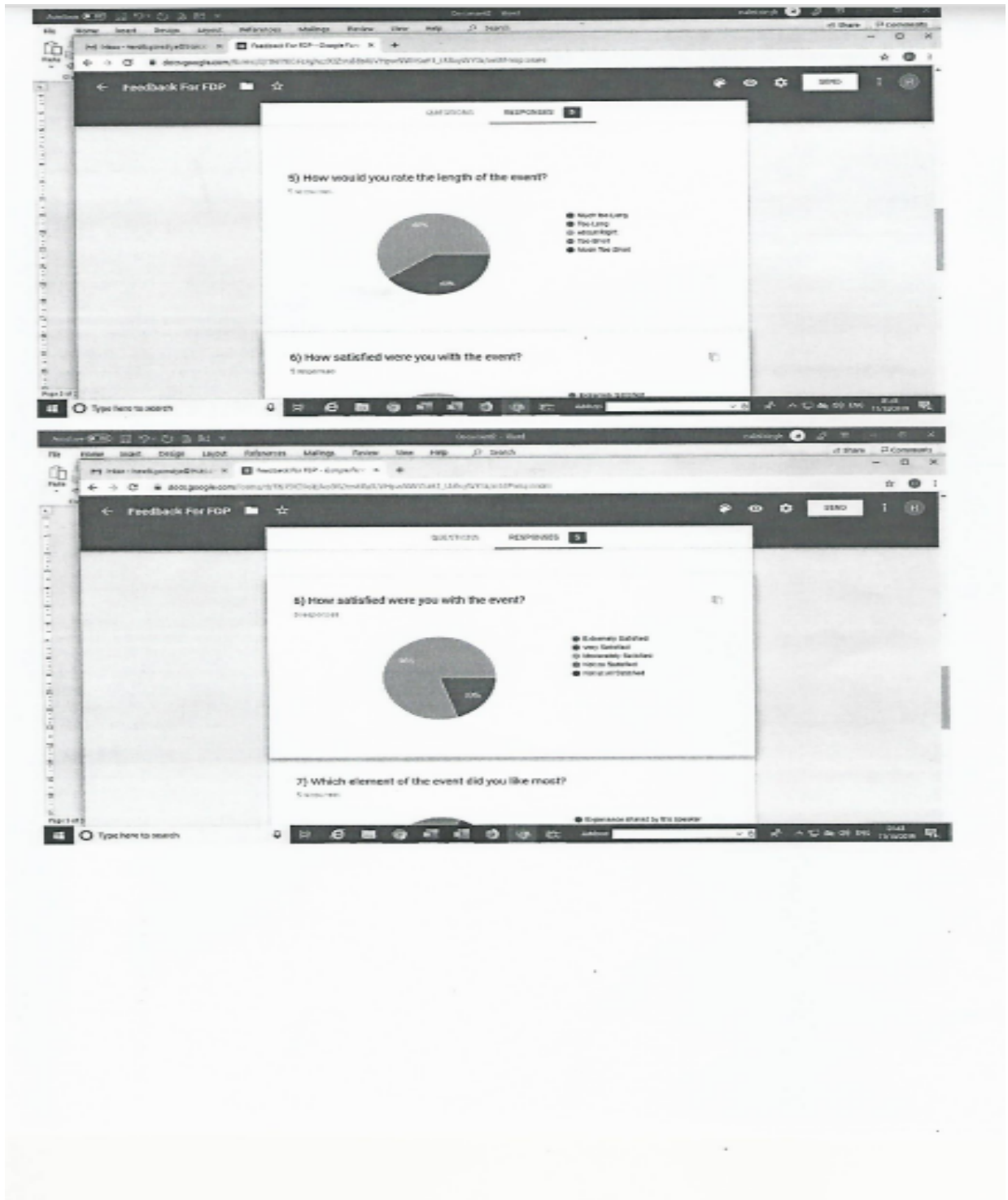
3) Feedback Analysis report



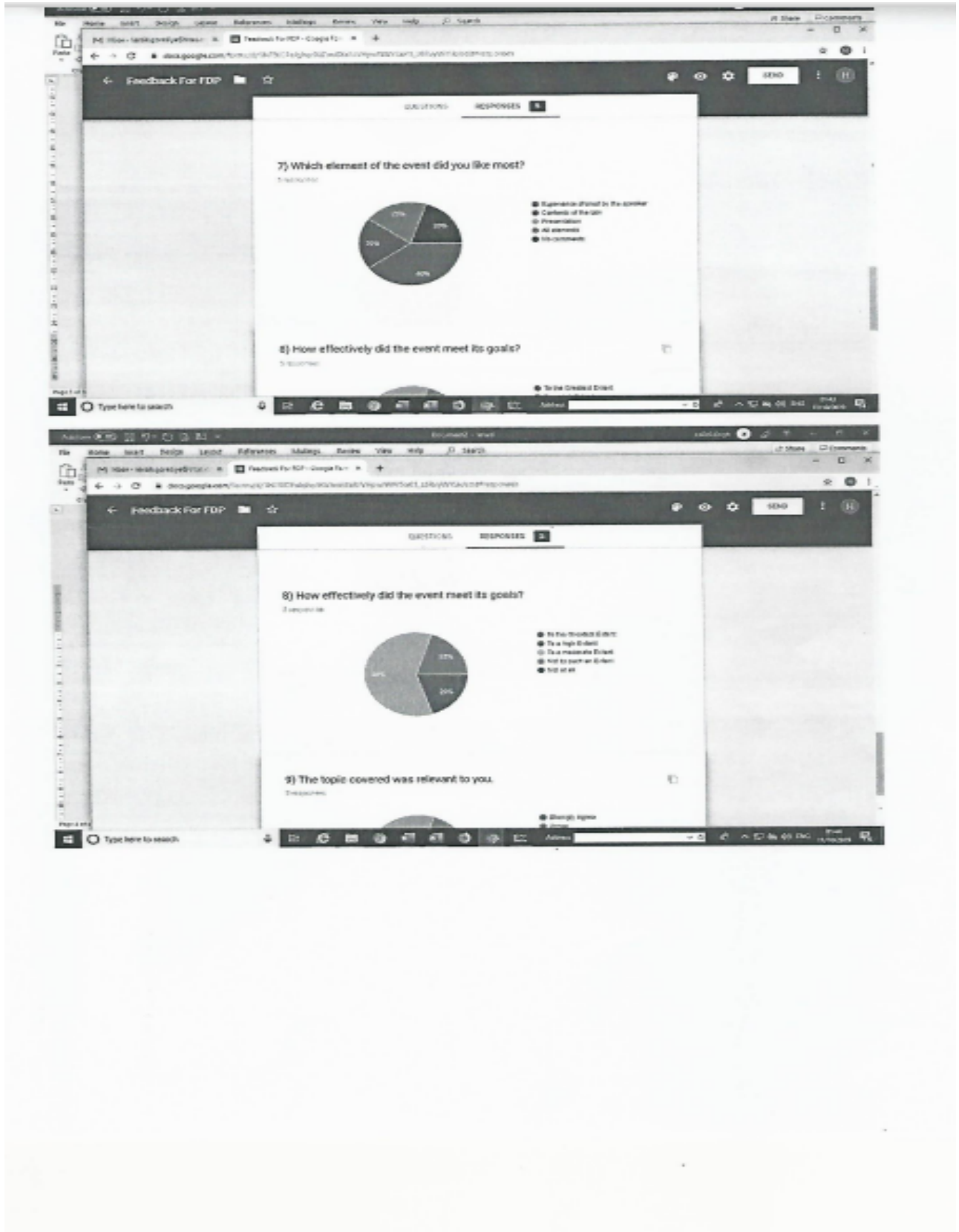
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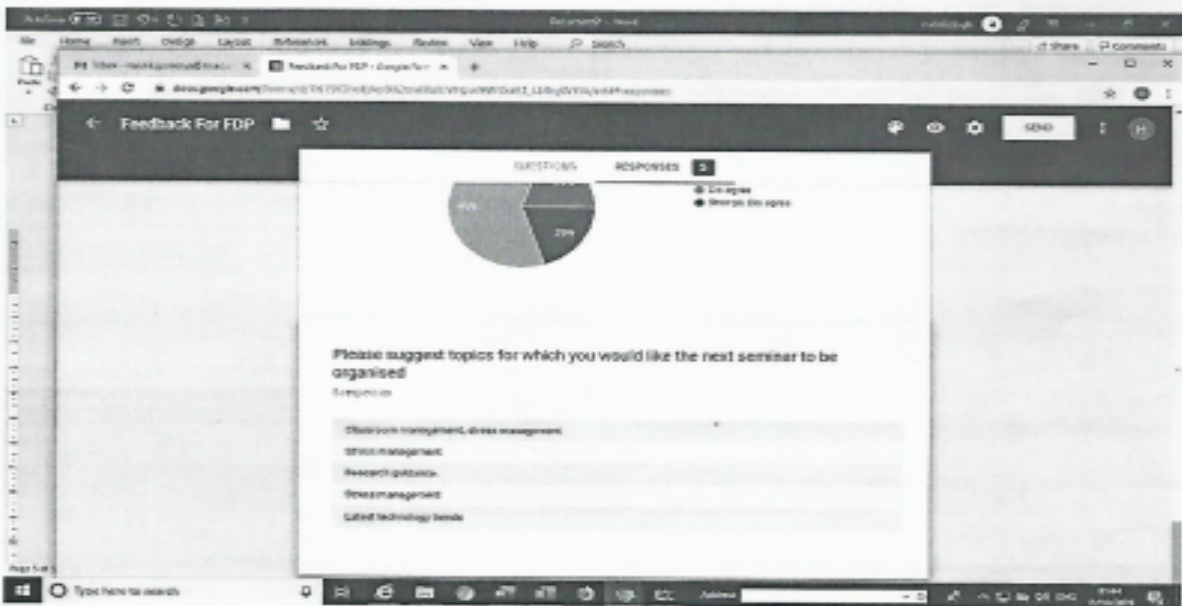
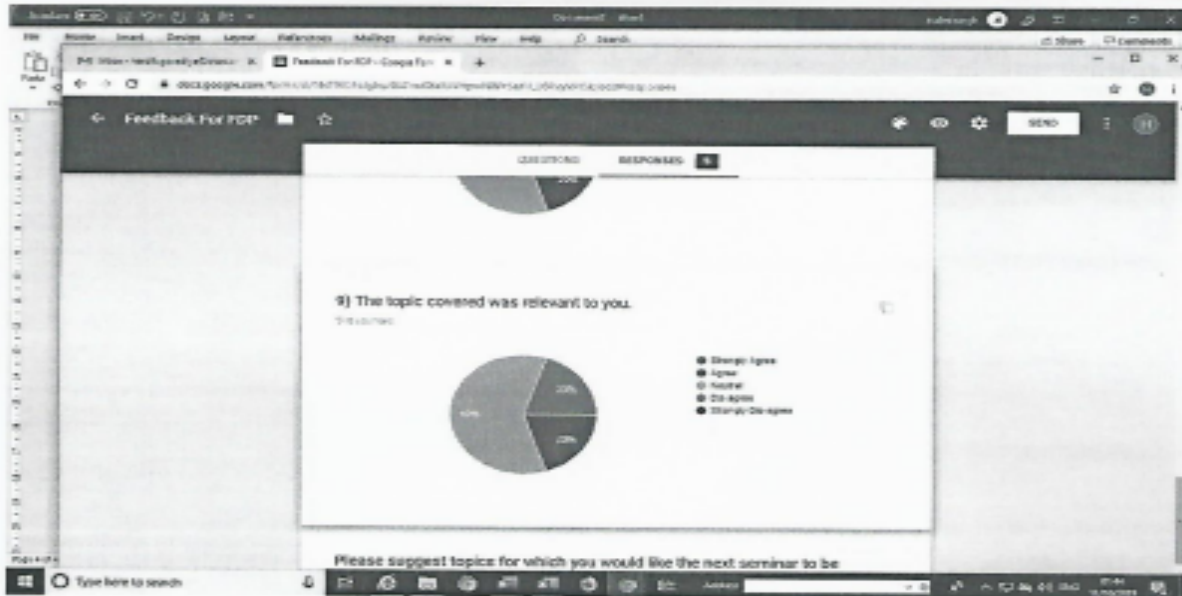
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 PRINCIPAL



[Signature]
PRINCIPAL

3.3 Accommodation for the teaching and non-teaching staff (sample document)



THAKUR EDUCATIONAL
TRUST (REGD.)

Thakur House, Ashok Nagar, Kandivali (East), Mumbai -400 101.
Tel.: 2887 3257 / 4057 / 4058 / 4059 • Fax : 91-22-2887 8761
E-mail : email@thakureducation.org • Website : www.thakureducation.org



Date: 16/10/2021

To,

Ms. Binita Jha

OFFICE COPY

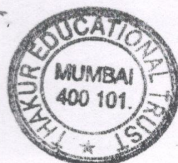
Subject: Approval of your application for Hostel Accommodation at Flat No. C/202, Crescent Sky Heights, Vaishali Nagar, Dahisar (East), Mumbai – 400068.

We are pleased to inform you that your application for Hostel Accommodation at 'Flat No. 202 (Studio Apartment), 2nd Floor, Crescent Sky Heights, Vaishali Nagar, Dahisar (East), Mumbai – 400068' has been approved with the following terms and conditions.

- A monthly rent of **Rs. 7000/- (Rupees Seven thousand only)** will be deducted from your salary, which does not include electricity and water charges. Water and electricity charges based on the actual consumption will be deducted from your monthly salary separately.
- You shall not lease the property to a subtenant under any circumstances.
- You are not permitted to make any alteration/ repairs in the property without the written consent of the management.
- You are not permitted to accommodate any other person(s) in the apartment.
- You must allow the management or our authorized agents to enter the rented premises for its inspection or general checking for any repair work, if needed.
- You shall yourself bear the cost of day-to-day minor repairs.
- You must return the property after the end of the tenure in the same 'broom-clean' condition as it was provided to you.
- Cost of repairs of any damages caused to the property or furniture, electrical appliances, etc. provided along with the property will be deducted from your salary.
- You shall follow all the rules and regulations, by-laws set by the local authorities/ housing society in respect of the property and will not get involved or do illegal activities in the property.
- You shall keep the premises clean and shall not involve in any activity that causes problems to the neighbors.
- You shall not involve in illegal activities and not keep any offensive, dangerous, illegal, or explosive articles in the premises.
- This approval is valid from **17/10/2021** till the end of the current academic year 2021-22 only. Further extension will be provided by the management subject to availability. Management reserves the right to terminate your accommodation at the hostel by giving a 15 days' notice. Rent & all other pending dues till the date of termination will be deducted from your salary and if in case the salary amount does not suffice the due amount, then the same must be paid by you.
- By accepting the accommodation, you confirm that you accept these terms and conditions and that you agree to comply with them.
- Kindly submit the following documents to the office:
 1. Photocopy of your appointment letter
 2. Photocopy of your PAN Card
 3. Photocopy of your Aadhar Card
 4. Photocopy of your Permanent Residential Address Proof.
 5. Your contact details along with two emergency contact numbers.

For Thakur Educational Trust,

Authorized Signatory



I accept the above terms and conditions,

Name: Binita Jha

Signature: Binita

Date & Place: 01/11/2021, Mumbai

3.4 Fun activities for faculty members

Teachers day celebration



Rshy L
Principal

Women's day celebration



Rajni L
Principal

Men's day celebration



Rsingh
Principal



R. Singh
Principal

**Avenues for career
development/progression for
teaching and non-teaching
staff**

4.1 Reimbursement for faculty members for career development avenues

Sr. No.	Faculty member name	Year	Particulars	Amount (in ₹)
1	Mr. Vaqar Bubere	2022-23	Towards research paper publication in UGC-care listed journal "Kanpur Philosophers"	4800 /-
2	Mr. Vaqar Bubere	2022-23	Towards SWAYAM NPTEL FDP Certification on the course Operations & Production Management from January 2023 to April 2023	1100 /-
3	Mr. Sumeet Pareek	2019-20	Towards Faculty Development Program on Essentials of Entrepreneurship dated 02/12/2019 to 06/12/2019	3540 /-
4	Ms. Yashashree Mhatre	2018-19	Towards One week state level training programme for IQAC Coordinators and Members from 16/07/2018 to 22/07/2018	2500 /-
5	Ms. Aparna Kulkarni	2018-19	Towards One week state level training programme for IQAC Coordinators and Members from 16/07/2018 to 22/07/2018	2500 /-



Rsingh
Principal

4.2 Outdoor duty (OD) leave for career development avenues (Sample of 2 faculty members)

4.2.1 OD leave granted to Mr. Vaqar Bubere for attending SWAYAM NPTEL Examination

TRCAG/NPTEL/FORM/01 Revision: A

Outdoor Duty

1. Name Vaqar Athar Bubere

2. Designation Asst. Prof. 3. Department / Section B.M.S.

4. Nature of work SWAYAM (NPTEL) Examination

5. Outdoor Duty from 29/04/23 to - (Number of days 01)

6. Reference for outdoor duty _____
(Letter No. / Date)

7. Address of the Place Where Outdoor Duty is to be Performed Powai, Mumbai
Phone Number _____

8. Load Arrangement (if any) -


Date 27/04/2023

Sonali
Signature of HOD/Section In charge
Date _____


[Signature]
Signature of Applicant
[Signature]
Signature of Principal
Date 27/04/2023

Note:
1. To be filled in by Faculty/Staff prior to proceeding for outdoor duty for official work.

4.2.2 Outdoor duty leave granted to Mr. Hardik Goradiya for attending Research paper conference

 *Thakur Educational Trust's (Regd.)*
THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
ISO 21001:2018 Certified

Thakur Ramnarayan Educational Campus, S. V. Road,
Dattaraj (East), Mumbai - 400 068
Mob: +91 902 902 4799 • Fax: 022 - 2818 1300
E-mail: admin@trcac.org.in • Website: www.trcac.org.in



TRCAC/MP/03/FRM/03 Revision: A

Outdoor Duty

1. Name Hardik Goradiya

2. Designation Asst. Prof. 3. Department / Section Accounts (BAF)

4. Nature of work Presenting Research papers.

5. Outdoor Duty From 19/11/2022 to 19/11/2022 (Number of days 01)

6. Reference for outdoor duty Brochure of institute
(Letter No. / Date)

7. Address of the Place Where Outdoor Duty is to be Performed St. Pacific Institute (BANDRA)
Phone Number 9619329392

8. Load Arrangement (if any) N.A.

Date 16/11/2022

[Signature]
Signature of HOD/Section In charge
Date 16/11/2022

[Signature]
Signature of Applicant
[Signature]
Signature of Principal
Date 16/11/2022

Note:
1. To be filled in by Faculty/Staff prior to proceeding for outdoor duty for official work.